

CIRUGÍA CARDIACA *EN* MÉXICO

AUTHOR INSTRUCTIONS

GENERAL INFORMATION

CIRUGÍA CARDIACA EN MÉXICO is the official journal of the Mexican Society of Cardiac Surgery, A.C. and of the Mexican College of Cardiovascular and Thoracic Surgery, A.C. We publish articles about diverse topics in cardiac surgery in the following modalities: Editorial, Original Articles, Review Articles, Viewpoint, Expert Opinion, Adult Cardiac Surgery Sessions (new), Case Report, Surgical Technique, Images in Cardiac Surgery, New Technology, Historical Notes, and Letters to the Editor.

CIRUGÍA CARDIACA EN MÉXICO is adapted to the indications established by the International Committee of Medical Journal Editors. Manuscripts must be prepared in accordance with the Uniform Requirements for Sending Manuscripts to Biomedical Journals. The updated version is available at: www.icmje.org. **All manuscripts, editorial material and correspondence should be sent by electronic email to: revmexcircard@gmail.com**

Once accepted for publication, all manuscripts will be property of **CIRUGÍA CARDIACA EN MÉXICO** and may not be published anywhere else without the written consent by the editor.

Each submission, regardless of its category, must include:

- a cover letter indicating the category of the article and the idea or justification of the authors to publish the manuscript.
- the complete manuscript including a front page, an abstract and keywords (in Spanish and English), text, tables, acknowledgments, declarations, references, and images and / or figures.
- Written permission from the editor for any table, image or illustration that has been previously published in print or electronic media.
- All authors must sign the Copyright Transfer Agreement, which is herein at the end of this document.

MANUSCRIPT PREPARATION PROCESS

All manuscripts must be prepared using Microsoft Word, 12-point Times New Roman or Arial font, single line spacing, letter size with 2.5 cm margins on all sides.

The manuscript should be arranged as follows:

- 1) Front or Title page
- 2) Abstract and keywords (Spanish and English)
- 3) Text, acknowledgments, disclosure, references. All in English language.
- 4) Tables
- 5) Figures
- 6) Figures Legends or Figure Captions

Each section mentioned above should start on a separate sheet. All pages must be consecutively numbered at the center at the top, starting with the front or title page and ending

with the figure legends. Do not list the lines. *Do not include the tables into the text narrative. Tables should be included in the same manuscript but immediately after References Section.*

Original articles: should include front page, structured abstract including any background if necessary, objective, material and methods, results and conclusions (maximum 250 words) and key words (3 to 6), text (divided into introduction, material and methods, results and discussion), tables, figures and legends of figures.

Review articles. Expert opinion, or Viewpoint: front page, Non-structured abstract (maximum 250 words) and key words (3 to 6), text (divided into sections depending on the case), tables, figures and figures legends.

Adult cardiac surgery sessions (new section): This is a written report from the content presented in some of the academic sessions, meetings or webinars of the Mexican College of Cardiovascular and Thoracic Surgery. **It must include as follows:** front page, non-structured abstract (maximum 250 words) and key words (3 to 6), text (divided into sections depending on the case), tables, figures and figures legends. Number of figures: unlimited.

Case report: front page, non-structured abstract (maximum 75 words) and key words (3 to 6), text (introduction, clinical case, comment), tables, figures and figures legends. Number of figures and / or tables: maximum 4 (altogether).

Surgical technique: front page, non-structured abstract (maximum 75 words) and key words (3 to 6), text (introduction, surgical technique, comment), tables, figures and figures legends. Number of figures: unlimited.

Images in cardiac surgery: front page, non-structured abstract (maximum 75 words) and key words (3 to 6), text (exclusively to describe the case and the images presented, without introduction, or comments), figures and legends of figures. It should not include references or tables. Number of figures: Maximum 2.

New technologies: front page, non-structured abstract (maximum 75 words) and key words (3 to 6), text (divided into introduction, new technology, comments), tables, figures and figures legends. Number of Figures: Maximum 4.

Historical notes: front page, key words (3 to 6), text (free, divided into sections as considered), figures and figure legends. Does not include any abstract. Number of figures: unlimited.

Cartas al editor: front page, key words (3 to 6), text (free

style, limited to 500 words). Does not include any abstract, tables or figures. Number of references: maximum 5.

Editorial (by invitation): front page, key words (3 to 6), text (free style, divided into sections as considered). Does not include any abstract.

FRONT OR TITLE PAGE

Must include Title (English and Spanish) of up to 120 characters including spaces, Short title: up to 30 characters including spaces, Authors: list of all authors, **starting with the first name, middle initial, last names (in case of two surnames, both of them should be joined by an en-dash)**, Institution where the study was conducted (Department and Hospital Center; City and Country), connect the authors with the Departments by using superscripts if necessary, number of words in the abstract (not including key words), corresponding author (full name, phone number and contact email). **Do not include the position in a Department; only describe the name of the Department.**

ABSTRACT

It must be provided in English and Spanish. See specifications in each item according to the type of article involved. It must be followed by the key words.

TEXT

See specifications regarding each of the article types.

ABBREVIATIONS

Preferably, abbreviations are not accepted in the abstract. Abbreviations in the text are allowed by using in parentheses after being cited the first time. Only 4 abbreviations per manuscript will be accepted. **Use abbreviations only if the term is repeated more than 4 times in the text.**

REFERENCES

Note the references by using arabic numbers between brackets [] at the end of the quote and before the point signal. **DO not use superscripts.**

List the references according the order they appear in the text. Journals abbreviations should be written according to the Index Medicus. Cite the authors (surname and initial of the name (s), title, abbreviated title of the Journal, year, volume, and initial and final pages. Example: Cox JL. Mechanical closure of the left atrial appendage: Is it time to be more aggressive? J Thorac Cardiovasc Surg 2013;146(5): 1018-1027. **JUST IF THE AUTHORS ARE MORE THAN SIX, CITE ONLY THE FIRST 3, AND INCLUDE THE SUFFIX "et al".**

Within the bounds of possibility, **include the doi** of each article in the References.

Book References: Write down the author (s), book title, Publisher, year, and consulted pages. Example: Bonser RS, Pagano D, Haverich A. Mitral valve surgery. London: Springer Science & Business Media, 2010: 70-74.

Book chapter references: Write down the author (s) of the chapter, title of the chapter; then write "In" followed by the book reference (see book references). Example: Perier P. How I assess and repair the Barlow mitral valve: the respect rather

than respect approach. In: Bonser RS, Pagano D, Haverich A. Mitral valve surgery. London: Springer Science & Business Media, 2010: 69-76.

Electronics references. Author, "Title of the contribution", Title of the serial publication. [type of support]. Edition. Location of the part within the source document. [Date of consultation]. Availability and access. Example: Gavela B. "The asymmetries of nature." The digital country [online]. October 15, 2008. [Query: October 15, 2008] http://www.elpais.com/articulo/futuro/asimetrias/natural_eza/el-pepusocfut/20081015elpepifut_1/Tes

TABLES

Each table must be numbered consecutively with Arabic numerals, and accompanied by a title. Explanatory notes should appear at the bottom, as well as the abbreviations used into. You should avoid supersaturation of information in it. They must be sent as part of the text, **after the References**, not as supplementary images.

FIGURES

Color images must be sent in TIFF, JPG, PSD, EPS, PNG format. Power point will not be accepted. For color images, a width size greater than 16.8 cm is recommended, File Format: CMYK, resolution: 300 DPI. For drawings or graphic images, it is recommended to send in TIFF format, width greater than 16.8 cm, File Format: CMYK, resolution: 1000 DPI. The reproduction of the images will preferably be in color WITHOUT any extra charge.

Each of the images will be sent as a separate file, not as part of the text.

Resolution and quality images must be as high as possible.

THIS IS THE MOST ATTRACTIVE PART OF THE CASE REPORT and SURGICAL TECHNIQUE sections. Therefore, the submission MUST BE EXCLUSIVELY in the FORMATS as MENTIONED ABOVE. Other than these, they will not be accepted.

VIDEOS

They will be accepted under the modality of Surgical Techniques in the written version, and the Video will be published in the electronic version of the magazine, by one link through the SMCC YouTube channel. **DO NOT INCLUDE MUSIC IN THE BACKGROUND**, because of the copyright.

FIGURE LEGENDS OR FIGURE CAPTIONS

They should properly describe the figures. Each legend will correspond to the image described. It will consist of a title, and if the author considers it pertinent, a brief explanation. If abbreviations are handled in the images, these should be included at the end of the legend text.

SUBMISSIONS

All manuscripts, editorial material and correspondence, including the AUTHOR COPYRIGHT TRANSFER AGREEMENT form must be sent by email to: revmexcircard@gmail.com

Alternatively, for any submission, for greater convenience and user safety you can head to: <https://www.circardmex.org/submission>

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